

WYSE COVID-19 Safe Accommodation Declaration

1. Details

Please enter your details for the WYSE COVID-19 Safe Accommodation Declaration

Organisation Details:

Organisation Name

YHA England and Wales

Website address

www.yha.org.uk

Organisation/ operator administration phone number

01629 592520

Street address

Trevelyan House, Dimple Road

City

Matlock

Postal code

DE4 3YH

Country

United Kingdom

Are you a current member of WYSE Travel Confederation ?

Yes

Are you applying for an individual property or for a group?

Accommodation Group

To apply for all your properties in your group, please confirm the following:

- 1. All the properties are owned and operated by one company.**
- 2. The person filling in the declaration has sufficient knowledge of all group operations to make the declaration on behalf of all the properties.**

If the above conditions cannot be met then each provider will need to apply separately.

I confirm that all the properties are operated by the above company and I can make this declaration on behalf of all the properties.

How many properties are you applying on behalf of?

154

Please enter details of each property, one at a time;

Accommodation Name

YHA Bath

City

Bath

Country

England

Number of Beds

128

Accommodation Name

YHA Beer

City

Beer

Country

England

Number of Beds

39

Accommodation Name

YHA Berwick

City

Berwick upon Tweed

Country

England

Number of Beds

59

Accommodation Name

YHA Beverley Friay

City

Beverley, York

Country

England

Number of Beds

32

Accommodation Name

YHA Black Sail

City

Cleator

Country

England

Number of Beds

16

Accommodation Name

YHA Blaxhall

City

Blaxhall

Country

England

Number of Beds

43

Accommodation Name

YHA Boggle Hole

City

Robin Hood's Bay

Country

England

Number of Beds

99

Accommodation Name

YHA Borrowdale

City

Borrowdale

Country

England

Number of Beds

86

Accommodation Name

YHA Boscastle

City

Boscastle

Country

England

Number of Beds

28

Accommodation Name

YHA Boswinger

City

St Austell

Country

England

Number of Beds

40

Accommodation Name

YHA Brecon Beacons

City

Brecon Beacons National Park

Country

Wales

Number of Beds

44

Accommodation Name

YHA Brecon Beacons Danywenallt

City

Brecon Beacons National Park

Country

Wales

Number of Beds

37

Accommodation Name

YHA Brighton

City

Brighton

Country

England

Number of Beds

186

Accommodation Name

YHA Bristol

City

Bristol

Country

England

Number of Beds

143

Accommodation Name

YHA Broad Haven

City

Broad Haven

Country

Wales

Number of Beds

77

Accommodation Name

YHA Buttermere

City

Buttermere

Country

England

Number of Beds

70

Accommodation Name

YHA Cambridge

City

Cambridge

Country

England

Number of Beds

126

Accommodation Name

YHA Canterbury

City

Canterbury

Country

England

Number of Beds

68

Accommodation Name

YHA Cardiff Central

City

Cardiff

Country

Wales

Number of Beds

320

Accommodation Name

YHA Castleton

City

Castleton

Country

England

Number of Beds

185

Accommodation Name

YHA Cheddar

City

Cheddar

Country

England

Number of Beds

61

Accommodation Name

YHA Clun Mill

City

Clun

Country

England

Number of Beds

23

Accommodation Name

YHA Coniston Coppermines

City

Coniston

Country

England

Number of Beds

28

Accommodation Name

YHA Coniston Holly How

City

Coniston

Country

England

Number of Beds

59

Accommodation Name

YHA Conwy

City

Conwy

Country

Wales

Number of Beds

86

Accommodation Name

YHA Coverack

City

Coverack

Country

England

Number of Beds

38

Accommodation Name

YHA Dalby Forest

City

Dalby

Country

England

Number of Beds

21

Accommodation Name

YHA Dartmorr

City

Dartmoor

Country

England

Number of Beds

35

Accommodation Name

YHA Dufton

City

Dufton

Country

England

Number of Beds

32

Accommodation Name

YHA Eastbourne

City

Eastbourne

Country

England

Number of Beds

31

Accommodation Name

YHA Edale activity centre

City

Edale

Country

England

Number of Beds

160

Accommodation Name

YHA Ennerdale

City

Ennerdale

Country

England

Number of Beds

37

Accommodation Name

YHA Eskdale

City

Eskdale

Country

England

Number of Beds

47

Accommodation Name

YHA Eyam

City

Eyam

Country

England

Number of Beds

56

Accommodation Name

YHA Grasmere Butharlp Howe

City

Grasmere

Country

England

Number of Beds

80

Accommodation Name

YHA Grinton Lodge

City

Grinton, Richmond

Country

England

Number of Beds

77

Accommodation Name

YHA Hartington Hall

City

Hartington

Country

England

Number of Beds

129

Accommodation Name

YHA Hathersage

City

Hathersage

Country

England

Number of Beds

41

Accommodation Name

YHA Hawkshead

City

Hawkshead

Country

England

Number of Beds

103

Accommodation Name

YHA Haworth

City

Haworth

Country

England

Number of Beds

88

Accommodation Name

YHA Helmsley

City

Helmsley

Country

England

Number of Beds

40

Accommodation Name

YHA Helvellyn

City

Helvellyn

Country

England

Number of Beds

70

Accommodation Name

YHA Holmbury St Mary Surrey Hills

City

Holmbury St Mary

Country

England

Number of Beds

47

Accommodation Name

YHA Honister Hause

City

Honister

Country

England

Number of Beds

26

Accommodation Name

YHA Idwal Cottage

City

Idwal

Country

Wales

Number of Beds

36

Accommodation Name

YHA llam Hall

City

Ilam

Country

England

Number of Beds

126

Accommodation Name

YHA Ironbridge Coalport

City

Ironbridge

Country

England

Number of Beds

80

Accommodation Name

YHA Ironbridge Coalbrookdale

City

Ironbridge

Country

England

Number of Beds

74

Accommodation Name

YHA Jordans

City

Jordans

Country

England

Number of Beds

18

Accommodation Name

YHA Keswick

City

Keswick

Country

England

Number of Beds

107

Accommodation Name

YHA Kington

City

Kington

Country

England

Number of Beds

31

Accommodation Name

YHA Land's End

City

Land's End

Country

England

Number of Beds

33

Accommodation Name

YHA Langdale

City

Langdale

Country

England

Number of Beds

106

Accommodation Name

YHA Langdon Beck

City

Langdon Beck

Country

England

Number of Beds

32

Accommodation Name

YHA Leominster

City

Leominster

Country

England

Number of Beds

30

Accommodation Name

YHA Littlehampton

City

Littlehampton

Country

England

Number of Beds

36

Accommodation Name

YHA Litton Cheney

City

Litton Cheney

Country

England

Number of Beds

22

Accommodation Name

YHA Liverpool Albert Dock

City

Liverpool

Country

England

Number of Beds

171

Accommodation Name

YHA Liverpool Central

City

Liverpool

Country

England

Number of Beds

234

Accommodation Name

YHA Lizard Point

City

The Lizard

Country

England

Number of Beds

27

Accommodation Name

YHA London Central

City

London

Country

England

Number of Beds

305

Accommodation Name

YHA London Earl's Court

City

London

Country

England

Number of Beds

182

Accommodation Name

YHA London Lee Valley

City

Lee Valley, London

Country

England

Number of Beds

130

Accommodation Name

YHA London Oxford Street

City

London

Country

England

Number of Beds

104

Accommodation Name

YHA London St Pancras

City

London

Country

England

Number of Beds

201

Accommodation Name

YHA London St Pauls

City

London

Country

England

Number of Beds

225

Accommodation Name

YHA London Thameside

City

London

Country

England

Number of Beds

320

Accommodation Name

YHA Lulworth Cover

City

Lulworth

Country

England

Number of Beds

34

Accommodation Name

YHA Malham

City

Malham

Country

England

Number of Beds

81

Accommodation Name

YHA Manchester

City

Manchester

Country

England

Number of Beds

154

Accommodation Name

YHA Mankinholes

City

Mankinholes

Country

England

Number of Beds

32

Accommodation Name

YHA Manorbier

City

Manorbier

Country

Wales

Number of Beds

69

Accommodation Name

YHA Medway

City

Medway

Country

England

Number of Beds

52

Accommodation Name

YHA Milton Keynes

City

Milton Keynes

Country

England

Number of Beds

35

Accommodation Name

YHA Minehead

City

Minehead

Country

England

Number of Beds

32

Accommodation Name

YHA National Forest

City

Moira

Country

England

Number of Beds

85

Accommodation Name

YHA Newcastle Central

City

Newcastle

Country

England

Number of Beds

233

Accommodation Name

YHA Newport Pembrokeshire

City

Newport

Country

Wales

Number of Beds

28

Accommodation Name

YHA Oxford

City

Oxford

Country

England

Number of Beds

203

Accommodation Name

YHA Patterdale

City

Patterdale

Country

England

Number of Beds

86

Accommodation Name

YHA Penzance

City

Penzance

Country

England

Number of Beds

100

Accommodation Name

YHA Perranporth

City

Perranporth

Country

England

Number of Beds

24

Accommodation Name

YHA Poppit Sands

City

Poppit

Country

Wales

Number of Beds

34

Accommodation Name

YHA Port Eynon

City

Port Eynon

Country

Wales

Number of Beds

28

Accommodation Name

YHA Portland

City

Portland, Dorset

Country

England

Number of Beds

33

Accommodation Name

YHA Pwll Deri

City

Pwll Deri

Country

Wales

Number of Beds

24

Accommodation Name

YHA Ravenstor

City

Ravenstor

Country

England

Number of Beds

70

Accommodation Name

YHA Rowen

City

Rowen

Country

Wales

Number of Beds

20

Accommodation Name

YHA Sheringham

City

Sheringham, Norfolk

Country

England

Number of Beds

92

Accommodation Name

YHA Sherwood Forest

City

Edwinstowe

Country

England

Number of Beds

57

Accommodation Name

YHA Slaidburn

City

Slaidburn

Country

England

Number of Beds

29

Accommodation Name

YHA Snowdon Bryn Gwynant

City

Snowdon National Park

Country

Wales

Number of Beds

76

Accommodation Name

YHA Snowdon Llanberis

City

Snowdon National Park

Country

Wales

Number of Beds

48

Accommodation Name

YHA Snowdon Pen y Pass

City

Snowdon National Park

Country

Wales

Number of Beds

113

Accommodation Name

YHA Snowdon Ranger

City

Snowdon National Park

Country

Wales

Number of Beds

59

Accommodation Name

YHA South Downs

City

South Downs

Country

England

Number of Beds

64

Accommodation Name

YHA St Briavels Castle

City

St Briavel

Country

England

Number of Beds

62

Accommodation Name

YHA St David's

City

St David's

Country

Wales

Number of Beds

34

Accommodation Name

YHA Stratford upon Avon

City

Stratford upon Avon

Country

England

Number of Beds

134

Accommodation Name

YHA Streatley-on-Thames

City

Streatley

Country

England

Number of Beds

24

Accommodation Name

YHA Street

City

Street

Country

England

Number of Beds

40

Accommodation Name

YHA Swanage

City

Swanage

Country

England

Number of Beds

88

Accommodation Name

YHA Tanners hatch Surrey Hills

City

Tanners Hatch

Country

England

Number of Beds

16

Accommodation Name

YHA The Sill at Hadrian's Wall

City

Hexham

Country

England

Number of Beds

88

Accommodation Name

YHA Thurlby

City

Thurlby

Country

England

Number of Beds

21

Accommodation Name

YHA Tintagel

City

Tintagel

Country

England

Number of Beds

22

Accommodation Name

YHA Treyarnon Bay

City

Padstow

Country

England

Number of Beds

71

Accommodation Name

YHA Truleigh Hill

City

Shoreham-by-Sea

Country

England

Number of Beds

52

Accommodation Name

YHA Wasdale Hall

City

Wasdale

Country

England

Number of Beds

42

Accommodation Name

YHA Wells next the Sea

City

Norfolk

Country

England

Number of Beds

31

Accommodation Name

YHA Whitby

City

Whitby

Country

England

Number of Beds

134

Accommodation Name

YHA Wilderhope Manor

City

Wilderhope

Country

England

Number of Beds

78

Accommodation Name

YHA Windermere

City

Windermere

Country

England

Number of Beds

66

Accommodation Name

YHA Wye Valley

City

Wye Valley

Country

England

Number of Beds

78

Accommodation Name

YHA York

City

York

Country

England

Number of Beds

191

Accommodation Name

YHA Youlgreave

City

Youlgreave

Country

England

Number of Beds

42

Accommodation Name

YHA All Stretton Bunkhouse

City

All Stretton

Country

England

Number of Beds

10

Accommodation Name

YHA Alnwick

City

Alnwick

Country

England

Number of Beds

57

Accommodation Name

YHA Alston

City

Alston

Country

England

Number of Beds

30

Accommodation Name

YHA Alstonfield

City

Alstonfield

Country

England

Number of Beds

20

Accommodation Name

YHA Bellingham

City

Hexham

Country

England

Number of Beds

15

Accommodation Name

YHA Betws y Coed

City

Nr Betws y Coed

Country

Wales

Number of Beds

77

Accommodation Name

YHA Borth

City

Borth

Country

Wales

Number of Beds

60

Accommodation Name

YHA Bridges

City

Shrewsbury

Country

England

Number of Beds

38

Accommodation Name

YHA Cholderton Stonehenge

City

Cholderton

Country

England

Number of Beds

70

Accommodation Name

YHA Cotswold's New Brewery Arts

City

Cirencester

Country

England

Number of Beds

43

Accommodation Name

YHA Edmundbyers

City

Consett

Country

England

Number of Beds

29

Accommodation Name

YHA Elmscott

City

Elmscott

Country

England

Number of Beds

29

Accommodation Name

YHA Exford

City

Exford

Country

England

Number of Beds

49

Accommodation Name

YHA Gower

City

Swansea

Country

Wales

Number of Beds

32

Accommodation Name

YHA Hawes

City

Hawes

Country

England

Number of Beds

52

Accommodation Name

YHA Hawse End

City

Keswick

Country

England

Number of Beds

24

Accommodation Name

YHA Hunstanton

City

Norfolk

Country

England

Number of Beds

39

Accommodation Name

YHA Ingleton

City

Ingleton

Country

England

Number of Beds

64

Accommodation Name

YHA Kettlewell

City

Skipton

Country

England

Number of Beds

42

Accommodation Name

YHA Kings

City

Kings

Country

Wales

Number of Beds

42

Accommodation Name

YHA Llanddeusant

City

Llanddeusant

Country

Wales

Number of Beds

26

Accommodation Name

YHA Llangattock

City

Llangattock

Country

Wales

Number of Beds

30

Accommodation Name

YHA Ninebanks

City

Hexham

Country

England

Number of Beds

28

Accommodation Name

YHA Okehampton

City

Okehampton

Country

England

Number of Beds

126

Accommodation Name

YHA Okehampton Bracken Tor

City

Okehampton

Country

England

Number of Beds

77

Accommodation Name

YHA Osmotherley

City

Osmotherley

Country

England

Number of Beds

61

Accommodation Name

YHA Portreath

City

Redruth

Country

England

Number of Beds

21

Accommodation Name

YHA Rhossili

City

Swansea

Country

Wales

Number of Beds

18

Accommodation Name

YHA Scarborough

City

Scarborough

Country

England

Number of Beds

46

Accommodation Name

YHA Sheen Bunkhouse

City

Peakstones

Country

England

Number of Beds

14

Accommodation Name

YHA Skiddaw House

City

Keswick

Country

England

Number of Beds

22

Accommodation Name

YHA Totalnd Bay

City

Isle of Wight

Country

England

Number of Beds

52

Accommodation Name

YHA Brighstone

City

Isle of Wight

Country

England

Number of Beds

14

Accommodation Name

YHA Wooler

City

Wooler

Country

England

Number of Beds

49

From the options below, select which type of accommodation your organisation offers:

Hostel

2. Contact details

Contact Details:

Please provide contact information for all communication regarding this declaration.

The contact below will be the primary contact for all future communication about this declaration and any spot check requirements.

First Name

Claire

Last Name

Simonds

Job title

Operations Support Assistant

Email Address**Contact Phone Number****City**

Matlock

Country

United Kingdom

3. Self Declaration Checklist

Licensing

My establishment holds current and valid licences required by local laws and regulations to operate as an accommodation provider.

Yes, I confirm

Insurance

My establishment holds and maintains all necessary insurances to properly operate the property protecting employees, customers and visitors to the establishment (e.g. employers liability insurance, public liability insurance etc.)

Yes, I confirm

Fire Safety

My establishment complies with all local fire safety laws and regulations.

In addition, I declare that my establishment:

- Conducts daily checks to ensure escape routes are clear and fire doors are not locked or blocked;**
- Has an emergency evacuation alarm, checked weekly, that is loud enough to wake persons sleeping in any space in the establishment;**
- Has a documented emergency plan and escape route maps in every room, with permanently lit fire exit signage;**
- Conducts and documents regular formal fire hazard risk assessments and takes action to mitigate the risks identified.**

Yes, I confirm

Information and Data Protection

My establishment fully complies with local information and data protection laws and regulations.

In addition, I declare that my establishment:

- Ensures secure storage of all guest information, including digital information on secure password protected computers and servers, and physical safe storage for retained identity documents (e.g. passports);**
- Has policies and provides training for staff surrounding the knowledge, use, sharing or disclosure of guest information**

Yes, I confirm

Arrival/ Reception/ Registration and COVID-19 Procedures

My establishment fully complies with all local laws and regulations.

In addition, I declare that my establishment:

Has reception points with protective screens to protect staff and guests from possible exposure to COVID-19;

Communicates with guests at check-in stage to ensure guests are aware of COVID-19 procedures such as social distancing rules, mask wearing requirements and additional hygiene measures in place to protect guests and staff;

Sends pre-stay information to inform the client of the measures in place and how they should behave with regard to those measures, in particular the self-supply of three ply face masks which must be worn when approaching any member of staff or when in a place where social distancing is not practical;

Is organised to allow social distancing to take place and that staff work to enforce this for example, if there is a queue at reception or too many people in the lobby space;

Encourages staff to stand back when guests sign documents or use a point of sale device. Pens or card machines are disinfected between use.

Only takes prepayment and contactless payment method, cash handling is only used when no other option is available. When handling cash, staff wear gloves during the transaction;

Takes the temperature of guests registering to stay at the property where stipulated by local laws and regulations.

Guest communications:

Informs all guests that they have a shared responsibility to protect themselves and others from COVID-19 and this is communicated in pre-stay information and at time of check-in;

Collects a signed document, with contact information, from residents at check in signalling their understanding of a safe environment and their willingness to comply with the provider's COVID-19 policies;

Informs guests that their information may be shared with local authorities should there be a confirmed case of COVID-19 in the property, to allow contact tracing.

Additional note:

Feedback from guests is crucial; ensure that there is a strategy in place to address customer concerns and complaints before they happen to avoid any crises. Staff should monitor social media and OTA ratings on an ongoing basis and respond promptly as appropriate with reference to the organisation's COVID policies

Yes, I confirm

COVID-19 Signage and Guest Information

My establishment commits to provide permanent information signage to assist guests and staff in understanding their obligations and the requirements of the accommodation provider. Signage will be displayed in prominent positions with clear visibility sight lines. Signage will be in the local language and in English. Signage can be electronic or printed. Handwritten signage is not acceptable.

I declare that my establishment provides the following signage:

Front of house:

Signage to explain local regulations on social distancing and other measures designed to reduce contact risks;

Signage indicating requirements of and instructions on how to use, handle and dispose of face masks and any other protective equipment;

Back of house/ staff areas:

Signage to explain local regulations on social distancing and other measures designed to reduce contact risks between staff and clients;

Signage displayed in staff frequent use areas i.e. break rooms, changing rooms and staff entrances of the requirements of and instructions on how to use, handle and dispose of face masks and any other protective equipment;

Reminders to staff of the proper way to wash hands, sneeze, cough and to avoid touching the face.

Yes, I confirm

COVID-19 Employer and Employee Responsibilities

I declare that my establishments staff have been trained in the following cleanliness and work policies:

Hand cleaning:

If not wearing protective gloves, all employees shall follow local regulatory guidance regarding handwashing. Employees shall wash their hands with soap for at least 20 seconds or use sanitiser when a sink is not available. Hand washing should occur after any of the following activities:

Using the restroom, sneezing or touching the face;

Cleaning of any type;

Smoking, eating, drinking, taking a break and before and after a shift;

As needed throughout the shift;

Accepting any item from a guest such as ID, cash, credit card or key card;

When possible, employees shall wear gloves for added protection and sanitation efforts;

Proper hand hygiene be followed prior to and after removing the gloves;

Training in COVID-19 safety and facility sanitation, as stipulated by local regulations;

Training on threats outside of the workplace, actions they can take to reduce the chance of transmission whilst travelling to and from work or whilst using public transport;

Comprehensive training has been given for employees with frequent guest contact including housekeeping, food & beverage, public area staff, hotel operations, security, maintenance/engineering, health/ fitness centres;

Using Personal Protective Equipment (PPE) risk assessments will be carried out to ascertain the equipment needed and the frequency of changing PPE;

Training in the disposing of Personal Protective Equipment (PPE);

PPE shall be made available to any employee upon request of the employee;

All training and PPE issuing records will be kept for future inspection by WYSE Travel Confederation or local authorities.

Yes, I confirm

Health and Hygiene and COVID-19 Measures

My establishment fully complies with all local health and hygiene laws and regulations.

In addition, I declare that my establishment:

Unless opting for a self service approach where guests change their own linen, performs daily cleaning of all bathrooms;

Thoroughly washes all bed and bath linens at the end of each guest's stay, or after 5-7 days (whichever occurs first);

Performs checks for bed bugs when cleaning bedrooms, with appropriate documented action plans in the event that bed bug activity is detected;

All bedroom laundry and towels will be washed at the hottest possible temperature for the materials used or washed by a professional laundry service providing at least the same level of protection;

In addition, I declare that my establishment:

Has contactless thermometers on hand to measure daily staff temperature where stipulated by local laws and regulations;

Will provide face masks to be worn by staff while in the establishment and when working in close contact with clients, i.e. at reception, tour booking desks or food and beverage points.

Yes, I confirm

Daily and COVID-19 Cleaning Regimes, Products and Protocols

My establishment fully complies with all local health and hygiene laws and regulations.

In addition, I declare that:

All cleaning materials are suitable for use against viruses, bacteria and other airborne and blood borne pathogens meet the minimum requirements of the local health authority;
Cleaning and disinfecting shall be frequent with an extra emphasis on frequent contact areas, especially those with hard, non-porous surfaces. Areas that require extra attention include, but are not limited to, are front desk, entrance doors and handles, lift buttons, stair rails, refuse bins and lids, ATM and vending machines, bedroom doors and locks, ice machines, ironing and laundry machines, gym rooms and equipment, pool seating, luggage storage rooms and lockers, eating and drinking places and all seating areas;
Plus, all other areas in your establishment where transferable contact can be made between multiple persons;
Ensure waste collection is sufficiently frequent to minimise the chances of contamination;
Room cleaning schedules are changed to comply with local regulations;
In all cases, no guest will be present in a room when it is cleaned;
Multiple occupancy rooms will have all communal places deep cleaned each day, but only the bed space of a departed guest will be cleaned. The bed space will be given a deep clean of all the used space with special emphasis on all hard surfaces and associated lockers/ storage spaces;
In all rooms, particular attention is paid to high-touch, hard nonporous items including television remote controls, toilet seats and handles, door and furniture handles, refuse can/rubbish bin lids, water taps, nightstands, telephones, light switches, temperature control panels, alarm clocks, fridges, kettles and coffee machines, luggage racks and flooring;
Wherever possible allow at least one hour's natural ventilation (doors and windows open) after checkout;
Mechanical ventilation and air conditioning is operated in line with local regulations and that filters are cleaned or replaced as often as possible;
Shared tools and equipment are disinfected at the end of each shift or at transfer between employees;
All high touch areas are cleaned at least twice a day with special emphasis on high traffic areas such as, but not limited to, staff entrance doors, handles and locks, staff changing rooms and lockers, dry stores, freezers, cellars and maintenance areas.

In addition, I declare that my establishment provides convenient and highly visible hand washing facilities as follows:

Alcohol-based sanitiser (+60% Alcohol) or other approved anti-viral cleaner available available in dispensers;

Dispensers placed in key locations:

- Staff entrances
- Staff changing and eating facilities
- Reception/ guest services desks
- Lobby areas in sufficient quantities to service guests
- Catering, bar and club entrances
- Meeting and conference spaces
- Elevators and lobbies
- Pools, gyms, exercise areas and other public areas

Yes, I confirm

Alcohol/ Bar Operations

NOTE: If your establishment has a bar but contracts out bar operations to another operator then you must still include the operational details in your declaration.

My establishment fully complies with all local alcohol laws and regulations.

In addition, I declare that my establishment:

Holds the necessary liquor licences;

Has appropriate policies in place to ensure staff comply with regulations and signage surrounding the sale of alcohol to minors and intoxicated persons.

Yes, I confirm

Food and Beverage Operations, Food Handling and Common Areas

NOTE: If your establishment contracts out catering operations then you must still include the operational details in your declaration.

My establishment full complies with all local food handling laws and regulations.

In addition, I declare that my establishment complies with the following:

Complies with regulations regarding food preparation, including refrigeration, food use-by dates, and proper and adequate food heating;

Maintains and implements a documented kitchen cleaning program.

COVID-19 measures

Has services points with protective screens to protect staff and guests from possible exposure to potential COVID-19 exposure;

Only takes prepayment and contactless payment method, cash handling is only used when no other option is available;

Reduces Food in-person contact with guests at food and beverage outlets and also reduces the choice of dining items for increased sanitation;

Replaces any food delivery service with non-contact delivery;

Reduces buffet service to being served by an attendant wearing personal protection equipment (PPE).

Utensils are washed and changed frequently;

Minimised the portions of food on buffets to reduce food exposure;

Has sneeze and cough screens present at all food displays;

Places minimal items on guest tables to allow for effective disinfection in between each guest, including condiments, glassware, napkins, etc;

Washes all glasses, cutlery, crockery etc. in a professional dishing system using appropriate cleaning materials. No crockery or glassware items are washed or wiped by hand;

Offers pre-packaged foods and 'grab & go' items where possible;

Has created an operational plan for food and beverage areas, establishing the capacity of the restaurant and bar, plus other social space in accordance with local regulations and actively limits guests numbers on this basis;

Monitors all surfaces within the food or beverage areas, in particular the high frequency touch points, and has an active cleaning schedule in place;

Encourages the use of the guest's own bathroom facilities if they are staying in a private room.

Yes, I confirm

Shared Sleeping Room and Bathroom Facilities

My establishment fully complies with all local laws and regulations.

In addition, I declare that my establishment:

- That there is sufficient distance between beds in shared rooms in accordance with local regulations;
- Wherever feasible, powered air hand dryers are replaced with absorbent disposable paper towels;
- That sanitising and hand wash facilities are available with posters encouraging guests to wash hands before and after using the facilities;
- That the cleaning of shared bathroom facilities is more frequent with housekeepers paying attention to high frequency touch points such as door handles, flush buttons, taps and shower controls;
- That a log of public and shared toilet and bathroom facility cleaning is maintained;
- Sanitising wipes are available to guests to wipe surfaces if they require.

Yes, I confirm

Sleeping Room or Bed Space Recovery

In the assumed case of COVID-19 in an occupied room or space:

- The affected bed space and the room it is in is be removed from service and quarantined;
- The room shall not be returned to service until undergoing an enhanced cleaning and disinfecting and it remains vacant for a period of 24 hours, or longer if required by local regulations;
- Full PPE, determined by local guidelines, should be worn by any staff members disinfecting a room that has a suspected case of COVID-19. The PPE should be removed and bagged and left in the room for 24 hours before disposing of safely.

Yes, I confirm

COVID-19 Staff Health Concerns

My establishment's staff have been be trained in the following policies and procedures on responding to and reporting of presumed COVID-19 case:

- Employees exhibiting symptoms of COVID-19 shall remain at home or isolated if they live onsite;
- Employees exhibiting symptoms of COVID-19 whilst at work should immediately alert their manager and then leave the premises and return home without having any contact with other staff members;
- Employees who show symptoms should self-isolate for the required amount of time from the onset of symptoms and be symptom-free for at least three days without medication before returning to work;
- Employers should check with employees to ensure they are not part of a high-risk group and that they do not live with anyone who is considered high-risk;
- While at work, employees who notice a co-worker or guest exhibiting symptoms of COVID-19 shall immediately contact a manager;
- Employees should fill in a Return to Work Self Health Check and provide regular self-health checks as required by local regulations;
- Health checks, including temperature checks should be carried out in accordance with local legislation.

Yes, I confirm

Notification of COVID-19 Cases

Any cases of COVID19 must be immediately reported to the local authorities in accordance with local legislation.

Responding to and reporting of presumed COVID-19 cases will be a staff-wide requirement.

Yes, I confirm

Events and Social Activities

Events and social activities are a huge part of what accommodation provides in service to guests. It is recognised that these experiences cannot be taken away, but they should be designed and organised in such a way that social distancing rules can be maintained

I declare that my establishment:

- Respects local regulations and social distancing requirements for all large gatherings;
- Where possible, holds events in the open air, where not possible social distancing rules are enforced;
- Operates all activities in accordance with local regulations.

Yes, I confirm

Customer Welfare

My establishment adopts the [WYSE Guest Charter](#) and adheres to all local regulations with regard to customer safety and care.

Yes, I confirm

Applicant Declaration

	I confirm and declare that:
I have read and understand the declaration requirements for this process and understand that this is not a certificate but a self-assessment of the standards to which our properties operate;	X
We give permission for our establishment's declaration to be published on the WYSE Travel Confederation website for members of the public to review as required;	X
I understand that our establishment(s) have implemented all the points covered in this declaration and hereby undertake to maintain these standards for the duration of this declaration. The declaration will be valid until 31 August 2021;	X
All questions have been answered and information provided is true and correct;	X
I am authorised to complete this declaration on behalf of my establishment or company and am authorised to declare that all aspects of this declaration will be adhered to at all times;	X
I am aware that providing false or misleading answers or information may lead to legal action by my local authority and will also result in cancellation of the declaration. In the event of the cancellation of this declaration any WYSE Travel Confederation membership may be also be cancelled and that my establishment may be disqualified from holding future membership;	X
I am prepared and able to provide documentary proof of licences, insurances or records of documented checks if requested by WYSE Travel Confederation within seven days of any such request.	X

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4. Thank You!

Thank you for completing the WYSE Travel Confederation self-declaration of your establishment's safety standards and COVID-19 procedures.

Upon review of your declaration, an email will be sent to you with a copy of your establishment's declaration.